

Allan Herbarium Landcare Research (CHR)

Landcare Research: a Crown Research Institute

Part A) Diagnostic Request Form

To be completed by Client

Name:

Your reference number:

Contact details:

Please fill in the following information (as relevant)

Approx. number of specimens	Status of specimens (dry – fresh - in ethanol)
Habit (e.g. low shrub scrambling along the ground, 10-m conical tree, climber)	Habitat (e.g. open river bank, forest edge, under forest canopy, denuded pasture, desert, sun, shade)
Locality of collection (if possible a grid reference)	Biostatus (e.g. cultivated material, wild)
Name of the collector	Identification level requested
Date of collection	
Information requested e.g. Presence and Distribution in New Zealand, Biostatus – Native, Introduced, Nomenclature Check, other	Other requests e.g. Digital images; Specimen cataloguing and electronic databasing, Risk assessment if introduced, other
Please send this electronically to: Ines Schonberger - Diagnostics Services Manager (CHR) plantinfo@landcareresearch.co.nz	

Part B) Costs and Tracking

To be completed by Diagnostics Services Manager

Date diagnostic request form received:	
Costs and tracking completed by:	
Diagnostic request number:	
Your request has been evaluated. The charge for the work will be:	\$

Part C) Acceptance

To be completed by Client

I wish to proceed with the request	Yes	No
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Please invoice to the address above (in Part A)	Yes	No
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I enclose cheque/money order/purchase order payable to: Landcare Research NZ Ltd	Yes	No
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If accepted please send material to: (please enclose this form with material) Ines Schonberger, Landcare Research, Plant Information Service, PO Box 69040, Lincoln 7640

Part D) Identification Report

To be completed by CHR Staff

Date material received:	
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Date specimens sent to Allan Herbarium staff:	
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Identification made by:
Identification details: (please see Part A to ensure client request is met)

The person making the identification should be acknowledged in any publication in which these determinations are used.
While all reasonable care is taken to ensure the accuracy and reliability of an identification, no liability can be accepted by Landcare Research N.Z. Ltd, its members, staff, or agents in respect of any loss, damage, or injury (whether fatal or otherwise), howsoever caused, which may be suffered as a result of the identification report.



**Manaaki
Whenua**
Landcare
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PROUD CUSTODIAN OF NATIONALLY SIGNIFICANT BIOLOGICAL COLLECTIONS AND DATABASES