

**Use this form to record information about potential sites before releases have taken place.**

- 1) Weed species:
- 2) Site name:
- 3) Organisation:
- 4) District:
- 5) GPS reading:
- 6) Date:
- 7) Observer:
- 8) Others present:
- 9) Property owner:
- 10) Contact for site:
- 11) Weed infestation: Major (as far as eye can see) / Moderate (>100m<sup>2</sup>) / Minor (<100m<sup>2</sup>)
- 12) % cover at densest accessible point:
- 13) Average height (tradescantia only): <20cm / 20-50cm / >50cm
- 14) Photos taken: Yes/No
- 15) Photo compass bearing:
- 16) GPS for photopoint:
- 17) Photo file name:
- 18) Description and map of the site (continue over page if necessary):

### **INSTRUCTIONS FOR FILLING OUT THIS SHEET**

**Use this form to collect information about potential sites before agents are released. Where choices are given mark the correct answer by bolding or highlighting it or by deleting the other options.**

- 1) Record the name of the weed species.
- 2) Choose a site name, preferably one that can be located on a map. To avoid confusion please be consistent in using this name when filling out subsequent release or recovery forms.
- 3) Record the name of your organisation.
- 4) Record the name of the district the site is in.
- 5) Record the site grid reference using a GPS (Easting then Northing). If you don't have access to a GPS make sure you provide enough information about the location of the site that we can look up the grid reference for you.
- 6) Record the date.
- 7-8) Record your name and the names of any others present.
- 9) Record the name of the property owner/leaseholder/farmer etc.
- 10) Record the name of the person who will be responsible for monitoring this site.
- 11) Estimate and record the approximate size of the infestation using the categories provided.
- 12) Estimate the percentage cover of the weed at the densest accessible point over an area of either 5 x 5m for small plants and 10 x 10 m for larger plants. If the site doesn't lend itself to a square use an equivalent sized shape e.g. 2 x 50 m.
- 13) For tradescantia measure the average height of the mat at the densest accessible point and select appropriate option.
- 14-17) Please indicate if you have taken photos, and if so the compass bearing and GPS reading for the photopoint, and the file name for the photo. Attach hard copies of photos to this form if you can.
- 18) Please include a map that would enable someone unfamiliar with the area to find the site. Include in your description such things as site aspect, whether the site is warm or cold, sheltered or exposed, flat, undulating, hilly or steep.